



Kingfield Neighborhood Association Board Meeting
11/15/23, 7-9 pm
MLK Park, 4055 Nicollet

Board Packet Link: https://drive.google.com/drive/folders/1tKMv69T0N_n_Kq9r93QmbXPYn6mXUcC

Members in attendance: *Becky Dankowski, Stephen Huot, Josh Martin, Scott Mueller, Robert Roedl, and Sarah Tschida, and Jessica Verrall Pischke*

Members absent: *Katie Blanchard, Travis Norvell, Dave Searl, BJ Titus, and Emma Wolf*

Others in attendance: *Ceugant Scholaidhe, Sarah Linnes-Robinson, and Faith Kumon*

Meeting Chair: *Josh Martin*

Meeting Secretary: *Sarah Tschida*

Confirmed quorum (7): *Quorum was met at 7:03 PM*

Community Forum

No community members spoke during community forum.

Consent Agenda

Robert R moved to approve the consent agenda

Scott M seconded the motion

All approved

Staff Update

Community Coordinator Ceugant Scholaidhe provided an update:

- working as liaison to Empty Bowls, GOTV

Give to the Max Day (Nov. 16, 2023)

Community Coordinator Ceugant Scholaidhe presented regarding Give to the Max Day

- GTMD site is live and KFNA has received 1 official donation so far specifically for GTMD
- It's possible that there are some donors using the general KFNA donate link to donate as well
- Ceugant is managing the GTMD page and will be sending personalized thank you emails to donors
- Action item: all board members create, like, and share social media posts about GTMD

Electronic Communications Plan

Ceugant Scholaidhe presented regarding an electronic communications plan:

- [See handout in Board Packet](#)
- KFNA Blog: Ceugant sought feedback about the best use of the blog. Usually posts are about events. Without a ton of events, there are not a lot of posts. Blog could potentially be incorporated into other areas of the site with one rotating main announcement on the home page.
- Facebook & Instagram: administrative rights will be changed to Ceugant

- Taking photos at events: Whose responsibility this is should be built into each event plan. Volunteers may help take photos and then Ceugant collects and posts.
- E-News: Gmail Mail Merge?, If you unsubscribe from kfna domain you stop getting all emails from kfna
 - Ceugant will investigate newsletter platforms and bring to December board meeting
- NextDoor: Has biggest reach of any of our communication platforms. KFNA can post info there (without any obligation to engage with comments, opinions, etc.).
- Info@kingfield.org email:
 - Board agreed that setting an automated outgoing message is a good practice to give people confidence that the email address is being monitored and to set appropriate expectations regarding response time.

Audit

Executive Director Sarah Linnes-Robinson presented the [audit report](#):

- [Purpose of the Agreed Upon Procedures Audit](#)
- Action item: KFNA Board needs to determine who will discuss audit findings and respond to each of the findings with answers and action plan and give back to Mike (auditor) for final report
 - Findings of Note (the following two findings are in progress):
 - 12. Bank Accounts (pg. 10): KFNA is in the process of applying for a credit card
 - 15. NRP Contract Balance (pg. 11): Sarah Linnes-Robinson is taking the lead on resolving this
- The Executive Committee will discuss the Findings of the Audit Report and bring results to the December board meeting.

Affordable Housing Conversation

Sarah Linnes Robinson and Faith Kumon presented regarding an [affordable housing project](#) and a proposal for KFNA to grant a forgivable loan to Project for Pride in Living (PPL) for the development at 3030 Nicollet.

Further discussion and a vote will be taken at the December board meeting.

Minneapolis Public Schools Letter

Sarah Tschida presented regarding a [letter](#) from the Minneapolis Federation of Teachers.

Sarah Tschida moved that KFNA sign on to the letter.

Becky Dankowski seconded the motion

The motion was approved unanimously.

Board Updates

Scott provided an update regarding [Get Out the Vote/polling party](#).

Becky provided an update regarding [Empty Bowls](#).

- Action item for board of directors: Share Paint-A-Bowl event info on socials

The meeting was adjourned at 9:00 PM.

Addendum – E-Vote on Open Streets Letter

The board considered the following motion by e-vote, with the voting period closing on November 30 at 8 AM: "That the board sign on KFNA on the [Save Open Streets partner letter](#)."

Blanchard made the motion

Martin seconded the motion

The motion was adopted unanimously.