****

**Kingfield Neighborhood Association Board Meeting**

* **Date:** March 12th, 2025
* **Location:** MLK Park
* **Members in attendance:** *Josh Martin, Jessica Verrall, Steve Huot, Emma Wolf, Josh Kirk, Scott Mueller, Rob Martin, Robert Roedl, Aaron Eisenberg*
* **Members absent:** BJ Titus
* **Others in attendance:** N/a
* **Meeting Secretary:** Emma Wolf
* **Meeting Chair:**
* **Confirmed quorum:** yes
* **Agenda**
  + **Consent Agenda (minutes & Agenda):**
    - Steve moved to approve January and February minutes.
    - Aaron seconded.
    - All ayes.
  + **Staff Update (Ashley):**
    - Working on board application call out.
    - Garen tour.
    - Earth Day.
    - Garden tool swap.
    - Next iteration of the Newsletter.
    - 10 hosts and performers so far for Porch Fest.
    - Website updates (job description).
    - Bios for website (if provided to Ashley).
    - 30 people bought tickets.
    - Square working for taking payments.
    - QR codes for past events (to be reinstated).
    - Piloting speed camera (46th and Nicollet).
    - Gentleman running pilot to attend next board meeting.
  + **Empty Bowls Wrap Up:**
    - Revenue $2700
    - Lack of accounting.
    - Inconsistent accounting.
    - Discussion about continuing the event, potentially splitting ceramics between KF and Empty Bowls committee
    - Ashley to circulate information for next meeting for decision.
    - Kingfield restaurants to stay the same.
  + **Homespun Events:**
    - Wants to apply for a community art fair and grant (25-50k for waste reduction/green activities).
    - Need KFNA as a neighborhood org and community group.
    - Potential e-waste collection, composting, or recycling.
    - Mayflower or Creekside church has annual e-waste event (expensive endeavor).
  + **Garden Tour:**
    - July 17th, 6-8 pm.
    - Emma W to email Lisa (Garden Tour contact) and CC Ashley.
  + **Pollinator Tour:**
    - September 6, 7, or 9th. 2025
  + **Annual Meeting:**
    - Going in print newsletter.
    - Potluck at 6 pm.
    - May 14th, 6:30 pm.
    - Volunteers needed to bake/donate.
    - Elections to be online over a week (nominations and speeches online).
  + **Indoor Porch Fest:**
    - Meraki offered space.
    - November 8th.
    - Committee for this event.
    - Lake Country School potential partner.
    - Performing arts potential partner.
  + **Safety Walks:**
    - Facebook group doing informal safety walks.
    - Email chain with Anita.
    - Safety event on indefinite hiatus (reformat).
    - Ashley to email previous safety committee members.
    - Neighborhood leader program.
    - Andrew Dahl (flashlight guy).
    - Facebook has Discord Kingfield channel.
    - Josh posted on Facebook group.
  + **Annual Meeting Timing:**
    - Rob suggests not having Neighborhood Leader Program discussion during the annual meeting.
    - Decision needed at next board meeting.
  + **Extra Board Meeting:**
    - Virtual, May 7th, to discuss separating Empty Bowls.
  + **Financial Update (Steve):**
    - BJ and Steve met with banker (issues with forms and late fees).
    - Credit card auto-payments had shut off.
    - Directors and Officers insurance savings.
    - Form 990 needs to be filed by April 15th (Michael Wilson).
    - Meeting on April 9th to approve Form 990.
  + **Neighborhood Merchandise (Scott):**
    - Porchfest merch logo approved by Steven.
    - Artwork from Love Your Neighborhood (LYN) is owned by LYN.
    - Proposal to digitize KFNA logo for headwear/embroidery.
    - Logo update to include multi-unit housing and retail.
    - Embroidery color limitations.
    - Discussion about gray scale/black and white logo use.
    - Concerns about KFNA promoting LYN (header link on Kingfield.org).
    - Fulfillment burden.
    - Margin concerns.
    - LYN pricing.
    - Print on demand.
    - Recommendation for one-size-fits-all product on LYN.
    - Term of agreement (end of May 2026).
    - Motion to approve with amendments (Josh).
    - Amendment: Items/designs not on LYN can be priced at KFNA's discretion.
    - Jessica moved, Josh K seconded.
    - Rob and Scott abstained, Emma nayed, all others yay.
    - Motion approved.
  + **Tote Bags (Jessica):**
    - Motion to purchase totes for prizes and sale (24 totes).
    - I <3 KF design.
    - Delivery for neighborhood cleanup (19th).
    - All ayes.
  + **Earth Day Cleanup Equipment:**
    - Motion to purchase $130 equipment (gloves, brushes, picnic dessert).
    - Steven moved, Rob M seconded.
    - All aye.
    - Motion adopted.
  + **Board Updates (Steve):**
    - Porchfest committee meeting.
    - Survey (100 responses) – what to see more of in KFNA.
    - Old survey from 2023.
  + **Pancake Breakfast (Rob M for PB):**
    - Sap Tap separated (BJ Liasion.
    - Dave S. will be running point as per
    - More volunteers needed.
    - 150 people attended last year.
  + **Little Kickers (Rob M):**
    - Meeting with Michael.
    - Aaron (parks director) doing heavy lifting.
    - Rob volunteered to manage equipment.
    - Registration open (half full).
    - 50 walk-up registrations.
  + **Block Captain:**
    - Ashley, Josh, and Rob to meet in 3 months.

**Board and Community Share**