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**Kingfield Neighborhood Association Board Meeting**

* **Date:** March 12th, 2025
* **Location:** MLK Park
* **Members in attendance:** *Josh Martin, Jessica Verrall, Steve Huot, Emma Wolf, Josh Kirk, Scott Mueller, Rob Martin, Robert Roedl, Aaron Eisenberg*
* **Members absent:** BJ Titus
* **Others in attendance:** N/a
* **Meeting Secretary:** Emma Wolf
* **Meeting Chair:**
* **Confirmed quorum:** yes
* **Agenda**
	+ **Consent Agenda (minutes & Agenda):**
		- Steve moved to approve January and February minutes.
		- Aaron seconded.
		- All ayes.
	+ **Staff Update (Ashley):**
		- Working on board application call out.
		- Garen tour.
		- Earth Day.
		- Garden tool swap.
		- Next iteration of the Newsletter.
		- 10 hosts and performers so far for Porch Fest.
		- Website updates (job description).
		- Bios for website (if provided to Ashley).
		- 30 people bought tickets.
		- Square working for taking payments.
		- QR codes for past events (to be reinstated).
		- Piloting speed camera (46th and Nicollet).
		- Gentleman running pilot to attend next board meeting.
	+ **Empty Bowls Wrap Up:**
		- Revenue $2700
		- Lack of accounting.
		- Inconsistent accounting.
		- Discussion about continuing the event, potentially splitting ceramics between KF and Empty Bowls committee
		- Ashley to circulate information for next meeting for decision.
		- Kingfield restaurants to stay the same.
	+ **Homespun Events:**
		- Wants to apply for a community art fair and grant (25-50k for waste reduction/green activities).
		- Need KFNA as a neighborhood org and community group.
		- Potential e-waste collection, composting, or recycling.
		- Mayflower or Creekside church has annual e-waste event (expensive endeavor).
	+ **Garden Tour:**
		- July 17th, 6-8 pm.
		- Emma W to email Lisa (Garden Tour contact) and CC Ashley.
	+ **Pollinator Tour:**
		- September 6, 7, or 9th. 2025
	+ **Annual Meeting:**
		- Going in print newsletter.
		- Potluck at 6 pm.
		- May 14th, 6:30 pm.
		- Volunteers needed to bake/donate.
		- Elections to be online over a week (nominations and speeches online).
	+ **Indoor Porch Fest:**
		- Meraki offered space.
		- November 8th.
		- Committee for this event.
		- Lake Country School potential partner.
		- Performing arts potential partner.
	+ **Safety Walks:**
		- Facebook group doing informal safety walks.
		- Email chain with Anita.
		- Safety event on indefinite hiatus (reformat).
		- Ashley to email previous safety committee members.
		- Neighborhood leader program.
		- Andrew Dahl (flashlight guy).
		- Facebook has Discord Kingfield channel.
		- Josh posted on Facebook group.
	+ **Annual Meeting Timing:**
		- Rob suggests not having Neighborhood Leader Program discussion during the annual meeting.
		- Decision needed at next board meeting.
	+ **Extra Board Meeting:**
		- Virtual, May 7th, to discuss separating Empty Bowls.
	+ **Financial Update (Steve):**
		- BJ and Steve met with banker (issues with forms and late fees).
		- Credit card auto-payments had shut off.
		- Directors and Officers insurance savings.
		- Form 990 needs to be filed by April 15th (Michael Wilson).
		- Meeting on April 9th to approve Form 990.
	+ **Neighborhood Merchandise (Scott):**
		- Porchfest merch logo approved by Steven.
		- Artwork from Love Your Neighborhood (LYN) is owned by LYN.
		- Proposal to digitize KFNA logo for headwear/embroidery.
		- Logo update to include multi-unit housing and retail.
		- Embroidery color limitations.
		- Discussion about gray scale/black and white logo use.
		- Concerns about KFNA promoting LYN (header link on Kingfield.org).
		- Fulfillment burden.
		- Margin concerns.
		- LYN pricing.
		- Print on demand.
		- Recommendation for one-size-fits-all product on LYN.
		- Term of agreement (end of May 2026).
		- Motion to approve with amendments (Josh).
		- Amendment: Items/designs not on LYN can be priced at KFNA's discretion.
		- Jessica moved, Josh K seconded.
		- Rob and Scott abstained, Emma nayed, all others yay.
		- Motion approved.
	+ **Tote Bags (Jessica):**
		- Motion to purchase totes for prizes and sale (24 totes).
		- I <3 KF design.
		- Delivery for neighborhood cleanup (19th).
		- All ayes.
	+ **Earth Day Cleanup Equipment:**
		- Motion to purchase $130 equipment (gloves, brushes, picnic dessert).
		- Steven moved, Rob M seconded.
		- All aye.
		- Motion adopted.
	+ **Board Updates (Steve):**
		- Porchfest committee meeting.
		- Survey (100 responses) – what to see more of in KFNA.
		- Old survey from 2023.
	+ **Pancake Breakfast (Rob M for PB):**
		- Sap Tap separated (BJ Liasion.
		- Dave S. will be running point as per
		- More volunteers needed.
		- 150 people attended last year.
	+ **Little Kickers (Rob M):**
		- Meeting with Michael.
		- Aaron (parks director) doing heavy lifting.
		- Rob volunteered to manage equipment.
		- Registration open (half full).
		- 50 walk-up registrations.
	+ **Block Captain:**
		- Ashley, Josh, and Rob to meet in 3 months.

**Board and Community Share**